Date

His Eminence William Cardinal Levada, President  
Pontificia Commissio “Ecclesia Dei”  
Palazzo della Congr. per la Dottrina della Fede  
Piazza del S. Uffizio, 11  
00193 Roma  
ITALY  
  
Your Eminence:  
  
I am a member of  \_\_Name of your Parish\_\_\_, in the diocese of \_\_\_\_\_\_\_\_, in the United States of America. I am also a member of the  \_\_Name of your Group\_\_ in the same diocese.   
  
I respectfully request your assistance in having Mass offered in my parish, or in a nearby parish, following the Missal of Blessed John XXIII. I have written repeated requests to my pastor, \_\_Name of Priest\_\_\_, and to my bishop, Most. Rev. \_\_Name of Bishop\_\_, but have not received a positive response from them. [OR Our pastor, \_\_Name of Priest\_\_, has kindly provided us with the extraordinary form of the Mass once each Sunday, but we would like to have that form of the Mass offered daily.] [OR Our Bishop, \_\_Name of Bishop\_\_, has kindly provided the extraordinary form of the Mass once each Sunday in another parish, but we would like to have that form of the Mass offered daily.]   
  
Would Your Excellency see fit to provide our group with a chaplain, or to establish for us a personal parish? That would greatly assist us in having not only the extraordinary form of the Mass offered daily, but also weddings, funerals and the other Sacraments regularly provided according to the earlier ritual. There is a priest in our diocese, \_\_Name of Other Priest\_\_, who is willing and able to be a chaplain for us.  
  
Yours in Christ,  
  
Your name  
Your Address and other contact information