Date

Dear Father,

Hello! I'm writing to request that you offer, or allow to be offered, the Extraordinary Form of the Mass in accordance with Pope Benedict XVI's Motu Proprio, *Summorum Pontificum* (see postscript), and I ask that it be offered not only on Sundays, but also on weekdays and feast days. I've spoken with \_\_\_ other members of our parish who also wish to see the Extraordinary Form of the Mass offered here. We're all very excited about the possibility and many have written letters, too, for me to give to you (see attached).  
  
If you haven't been trained in offering the traditional Mass, the other members of our parish and I would be happy to send you to a "TLM" worshop and/or get to you training videos and materials, to get training materials for the altar servers, and to do what we need to do to form a schola. If you're not wanting to learn how to offer the Extraordinary Form but would allow another cleric to come to our parish to offer it, I would be glad to try to find a priest who would be willing visit and do just that. What do you think?

Thank you so much for considering this request, Father!

Yours in Christ,  
  
Your name  
Your address and other contact information

P.S. For your convenience, here is the relevant excerpt from the Motu Proprio, *Summorum Pontificum*, by His Holiness, Pope Benedict XVI, dated 7 July 2007:

"Art. 5. 1 In parishes, where there is a stable group of faithful who adhere to the earlier liturgical tradition, the pastor should willingly accept their requests to celebrate the Mass according to the rite of the Roman Missal published in 1962, and ensure that the welfare of these faithful harmonises with the ordinary pastoral care of the parish, under the guidance of the bishop in accordance with canon 392, avoiding discord and favouring the unity of the whole Church.  2 Celebration in accordance with the Missal of Bl. John XXIII may take place on working days; while on Sundays and feast days one such celebration may also be held.  3 For faithful and priests who request it, the pastor should also allow celebrations in this extraordinary form for special circumstances such as marriages, funerals or occasional celebrations, e.g. pilgrimages.  4 Priests who use the Missal of Bl. John XXIII must be qualified to do so and not juridically impeded.  5 In churches that are not parish or conventual churches, it is the duty of the Rector of the church to grant the above permission.   
  
Art. 6. In Masses celebrated in the presence of the people in accordance with the Missal of Bl. John XXIII, the readings may be given in the vernacular, using editions recognised by the Apostolic See.   
  
"Art. 7. If a group of lay faithful, as mentioned in art. 5  has not obtained satisfaction to their requests from the pastor, they should inform the diocesan bishop. The bishop is strongly requested to satisfy their wishes. If he cannot arrange for such celebration to take place, the matter should be referred to the Pontifical Commission "Ecclesia Dei".